

Checklist for Applicants' Paperwork

These are items to be completed and submitted to the district office before an interview appointment for First District License, Renewal of District License, Ordination, or Recognition of Credentials will be made.

Divorce Barrier:

If there is a divorce that needs the barrier removed, please contact the district office for the forms to be filled out and submitted. This barrier MUST be removed before a district license interview can take place.

District License or Renewal of District License:

1. _____ Application for District License completed and signed
2. _____ Local church board recommendation, signed by both the pastor/chairman of the Board and the secretary of the board, including the date of the board meeting approval
3. _____ Evaluation form filled out by a supervising ordained elder or deacon
4. _____ Background check application completed (these are new forms through ministry safe).
An online training will also be required
5. _____ Safety Application form
6. _____ Applicants Code of Conduct Agreement form
7. _____ All transcripts must be sent to Josh Santin at the Oxnard Church. These must be
8. _____ received by November 30th to ensure time for review

Josh@oxnardnaz.org

Oxnard Church
1630 Saviers Rd.
Oxnard, CA 93033
805-483-7046

First time applicants only:

Six classes from the Course of Study must be completed before the first district license can be issued. One of the six MUST be History and Polity.

If the credential check form for the denomination has not be completed this must also be completed. This is a onetime submission.

Ordination and Recognition of Credentials Applicants:

Must complete all forms required for district license as well as the following:

1. _____ Ordination application completed and signed
2. _____ Completed the Ministerial Workshop (required onetime)

All forms must be submitted to the district office by November 30th. Emailed or hard copied mailed will be accepted. Faxed copies will not be accepted.

Please note: It is the applicant's responsibility to make sure all paperwork is submitted by November 30th, including forms that must be filled out by their senior pastor. If you have any questions please contact Shay at the district office.

Nazarene District Office
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626-446-7300.